

Official use only:

DATE RECEIVED	
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Newbury House /Baile Beag Childcare



Ard Bhaile Community Centre,
Old Youghal Road, Mayfield, Cork
083 0933364

Website: www.newburyhouse.ie

Email: admin@newburyhouse.ie

Application Form

Child's First Name: _____ Child's Surname: _____

Date of Birth: _____ 1 ½ - 2 ½ only (Separate application for Preschool)

Childs Allergies, Medical Conditions or Special notes: _____

Other issues which staff should be made aware of such as speech, vision or hearing difficulties?

Name of Parents/ Guardians/ Carers: _____

Address: _____

Phone Number: Home _____ Work _____

Email: _____

(Please Print Clearly as this will be used for correspondence)

N.B. It is vital that you keep us up to date with any changes in this information particularly phone numbers.

PLEASE SELECT REQUIRED SESSION:

Day	Monday	Tuesday	Wednesday	Thursday	Friday
Morning 8.45am-12.45pm					
Afternoon 1:30-5pm					

Please circle start Year to select: 2022-2023 or Sept 2023-2024 or Sept 2024-2025

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Terms and Conditions

Baile Beag Childcare

- Children must be at least one year and six months in the September when starting with Baile Beag Childcare.
- Children must bring their own healthy drink and a small healthy packed lunch.
- Children may lose their place if attendance is not in accordance with the NCS regulations.
- Childcare subsidy is available under the National Childcare (www.ncs.gov.ie). It is worth checking as the subsidy is calculated on individual family circumstances.
- All payment must be paid in advance, on the first day of each week. Payment methods: Cash in Newbury Office/bank transfer to childcare service bank account
- Late collections may result in additional charges.
- Deposits will be returned once your child has been accepted into the NCS Scheme. Deposits are not returned for any other reason i.e.: cancellation of place.
- If you suspect your child will require additional help in the classroom, let us know on application.
- Emails and Whatsapp are used for various types of communications.
- Places will be offered and confirmed in the Spring before starting in August, via email or post.
- We close for 2 weeks at Christmas, 3 weeks in August, bank holidays and Good Friday etc. See calender for list of all closures.

As you will appreciate, we operate a waiting list system and will let parents/ guardians/ carers know as soon as a place becomes available.

Parents Signature: _____ Date: _____

Print Name: _____