

Official use only:

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Newbury House Preschool



Newbury House Family Centre CLG,
Old Youghal Road, Mayfield, Cork
021-4507999

www.newburyhouse.ie

admin@newburyhouse.ie

Application Form

Child's First Name: _____ Child's Surname: _____

Date of Birth: _____ **2 ½ - school age only (Separate application for crèche)**

Childs Allergies, Medical Conditions or Special notes: _____

Other issues which staff should be made aware of such as speech, vision or hearing difficulties?

Name of Parents/ Guardians/ Carers: _____

Address: _____

Phone Number: Home _____ Work _____

Email: _____

(Please Print Clearly as this will be used for correspondence)

N.B. It is vital that you keep us up to date with any changes in this information particularly phone numbers.

PLEASE SELECT REQUIRED SESSION:

Day	Monday	Tuesday	Wednesday	Thursday	Friday
ECCE Free Preschool 9am – 12pm					
Subsidised Childcare 9am – 1pm					
9-4pm					
Full Day Subsidised 9-00-5:00pm					
ECCE Free Preschool 1-4pm					
Subsidised Childcare 1-5pm					

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Terms and Conditions

Preschool Part-time

- Children must be at least 2 years and six months in the September when starting with Newbury House Pre-school.
- All children must be toilet trained
- All *morning* children must attend for the whole 5 days, to comply with the ECCE scheme.
- Children may lose their place if attendance is not in accordance with this ECCE regulation.
- Childcare subsidy is available under the National Childcare (www.ncs.gov.ie). It is worth checking as the subsidy is calculated on individual family circumstances.
- All payment must be lodged in advance, on the first day of each week. See below for details.
- Additional hours in the morning and afternoon are available (subject to availability).
- Late collections may result in additional charges.
- Deposits will be returned once your child has been accepted into the ECCE & NCS Schemes. Deposits are not returned for any other reason i.e.: cancellation of place.
- If you suspect your child will require additional help in the classroom, let us know on application.
- Places will be confirmed in the Spring before starting in September, via email or post.
- To tell the story of Christmas, our Christmas shows may include a nativity. We also celebrate other major holidays, while continuing to practice as a non-denominational school.
- As we provide a selection of healthy snacks throughout the day, please make us aware of any medical conditions, allergies or dietary requirements on application.

Additional Information for Full Day

- A hot dinner is provided for all children who stay after 12pm.
- Full day children can avail of the full 9-5pm opening hours. Please mark the table required.
- We close for 2 weeks at Christmas, all Bank Holidays, Good Friday and all of August. See calendar for list of all closures.
- Under the new National Children Scheme – Fees are dependent on family income, please ask for further information.

As you will appreciate, we operate a waiting list system and will let parents/ guardians/ carers know as soon as a place becomes available.

Parents Signature: _____ Date: _____

Print Name: _____
